

REGULAR MEETING OF PALMERTON BOROUGH COUNCIL

HELD IN BOROUGH HALL COUNCIL CHAMBERS

THURSDAY, OCTOBER 23, 2025, AT 7:00 P.M.

Terry L. Costenbader, President of Council, called the duly advertised meeting to order at 7:00 p.m., with the following members present:

Terry L. Costenbader, President	Jenny Y.C. Cheng, Solicitor
Kris W. Hoffner, Vice-President	Don J. Herrmann, Mayor
Richard L. Nothstein	Timothy Kromer, Police Chief
Holly F. Hausman Sell	Autumn Canfield, Borough Manager
Andrew J. Hollywood	Kimberly Rodrigues, Recording Secretary
William A. Gallagher	
Randolph Gursky	

VISITORS

John and Gina Rodrigues, 523 Franklin Avenue; Jonathan Siller, 1033 Fourth Street; Cory Kepner, 105 Princeton Avenue; Jared Cebrosky, 816 Princeton Avenue; TV-13 Cameraman; Terry Ahner, Times News.

PLEDGE OF ALLEGIANCE

HEARING OF VISITORS

None.

RATIFICATION OF MINUTES

On motion by Richard Nothstein, second by Holly Sell and voice vote, Council approved the September 25, 2025 regular meeting minutes.

PETITIONS AND COMMUNICATIONS

President Costenbader announced that a summary of the petitions and communications is available for public inspection in the Borough Office in the form of a weekly mail log.

REPORTS OF VARIOUS COMMITTEES AND OFFICES

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|-----------------------------|---------------------------------|
| 1. Treasurer's Report | 5. Moving Permit Report |
| 2. Zoning Officer Report | 6. Code Compliance Agent Report |
| 3. Police Department Report | 7. Street Supervisor Report |
| 4. Fire Chief Report | |

President Costenbader announced that these are on file in the Borough Office for public inspection during regular business hours.

MANAGER’S REPORT

Autumn Canfield reported:

1. Leaf collection will begin on Monday, October 27, 2025.

REPORTS OF STANDING COMMITTEES

FINANCE

Richard Nothstein reported:

1. On motion by Richard Nothstein, second by Kris Hoffner and voice vote, Council approved Resolution 743-25 approving an LSA Grant application to remove and replace a deteriorating retaining wall. A copy of the Resolution is attached to these minutes.
2. On motion by Richard Nothstein, second by Andrew Hollywood and voice vote, Council approved Resolution 744-25 approving an LSA Grant application for new portable and mobile radios for Aquashicola, Bowmanstown and Palmerton Fire Companies and the Palmerton Police Department. A copy of the Resolution is attached to these minutes.

PUBLIC RELATIONS/BOROUGH CODE

Holly Sell had no report.

BUILDINGS/RECREATION

Andrew Hollywood reported:

1. On motion by Andrew Hollywood, second by Richard Nothstein and voice vote, Council approved the following use request. The approvals are subject to scheduling and availability:

<u>Applicant</u>	<u>Facility</u>	<u>Purpose</u>
Holiday Lighting Committee	Clock Park	Holiday Lighting

PUBLIC SAFETY

Kris Hoffner reported:

1. On motion by Kris Hoffner, second by Richard Nothstein and voice vote, Council approved, retroactively, Kevin Buck as Officer in Charge from October 9, 2025, through October 15, 2025, and Brian White from October 16, 2025 through October 19, 2025, in the absence of Chief Timothy Kromer.
2. On motion by Kris Hoffner, second by Richard Nostein and voice vote, Council approved the fire police assistance request from Lehighon Borough for the Carbon County Veterans Day parade on Sunday, November 9, 2025.

STREETS & SIDEWALKS

Randolph Gursky had no report.

SEWER/SOLID WASTE/WATER

William Gallagher reported:

1. On motion by William Gallagher, second by Richard Nothstein and voice vote, Council approved the quote of \$11,859 from Frable and Sons for a Wastewater Treatment Plant heating upgrade, as recommended by the Engineer.

PERSONNEL

Terry Costenbader reported:

1. On motion by Terry Costenbader, second by Richard Nothstein, Council accepted the resignation of Franklin Haas, effective October 24, 2025.

DISPOSITION OF BILLS

On motion by Richard Nothstein, second by Holly Sell and voice vote, Council approved payment of the invoices and the check register as presented.

REPORT OF THE MAYOR

Don Herrmann reported:

1. Thank you to all the organizers of the Halloween Parade that occurred on Sunday October 19th. It was huge turnout and I appreciate the help from our Police Department and all the residents along the parade who moved their vehicles to make room for floats and spectators. Thank you also to all the local responders who participated in the parade and to Callie Benninger who was a huge help in helping me hand out candy.
2. Trick-or-Treat will be held on Friday October 31st from 6-8:00 PM. Please remember to cross at crosswalks or well-lit areas, and if driving be aware of kids running around town. Be overly cautious for excited trick-or-treaters along your route.
3. A reminder that Daylight Savings is on November 2nd and to check the batteries in smoke detectors and CO2 detectors. The cost of a battery could be the difference between life and death.
4. A reminder to get out and vote on Tuesday November 4th. Voting sites are open from 7AM to 8PM, if you haven't already submitted an early ballot. The West End and Middle Districts vote at the Sokol Hall and the East District at the Palmerton Ambulance Building. Every vote counts!!!
5. The Carbon County Veterans Day parade will be held in Lehighton this year on Sunday November 9, 2025 beginning at 1:30PM. Come out and show your respects for our veterans who made this Country the greatest in the world.

6. Christmas in the park will be held on Saturday December 6th. Come out and enjoy the festivities and support local nonprofits.

REPORT OF THE POLICE CHIEF

Timothy Kromer reported:

1. Our officers will be participating in No Shave November, where the Department's facial hair policy is waived in lieu of a donation by each officer who takes part. We will again be donating the funds raised to the Palmerton Area School District to help our local families in need for the holidays.
2. Have a safe and fun trick or treat night next Friday. Drivers, please slow down and watch out for pedestrians. Trick-or-Treaters, please watch for cars and use the sidewalks and crosswalks.
3. The 6th Annual Give A Gobbler event is on Wednesday November 19th at the Leighton GIANT. It is coordinated by Colossal Radio, the VALOR Clinic Foundation, and the PA State Police. Donations can be dropped off in the lobby of the Palmerton Police Department or the Palmerton Borough Hall between 8:30 AM and 4:30 PM Monday through Friday no later than November 17th, or at GIANT in Leighton the morning of the event. All donations help our local veterans in need.
4. Please take time to honor our Veterans on November 11th. I am a Veteran myself, along with several members of my Department, and Veterans Day is special to us.
5. National Night Out will be held on Tuesday, August 4th, 2026 in the Borough Park from 6-8:00 PM. If you are interested in participating or sponsoring the event, please contact me.

NEW BUSINESS

1. On motion by Terry Costenbader, second by Richard Nothstein and voice vote, Council entered into executive session at 7:07 PM to discuss potential litigation. On motion by Terry Costenbader, second by Don Herrmann and voice vote, Council reconvened the regular meeting at 7:10 PM.

ANNOUNCEMENTS

1. Holly Sell thanked the Palmerton and Aquashicola Fire Departments for the Fire Prevention program held at the school as well as the Police Department for their help. She reminded residents to change the batteries in smoke detectors, adding if you cannot afford detectors to contact the Palmerton Municipal Fire Company. She also thanked the Public Works Department for revitalizing the mulch in the Park.
2. Don Herrmann announced the Palmerton Municipal Fire Company will be holding the Annual Santa Delivery from December 13 through December 20, 2025. Please contact the Fire Department for more details.
3. Autumn Canfield announced the town clock is scheduled for repair tomorrow, October 24th after Andrew Hollywood inquired.

ADJOURNMENT

On motion by Richard Nothstein, second by Holly Sell and voice vote, Council adjourned at 7:16 PM.

Respectfully submitted,

Kimberly A. Rodrigues
Recording Secretary

Autumn Canfield
Borough Manager