

REGULAR MEETING OF PALMERTON BOROUGH COUNCIL

HELD IN BOROUGH HALL COUNCIL CHAMBERS

THURSDAY, JULY 25, 2024, AT 7:00 P.M.

Terry Costenbader, President of Council, called the duly advertised meeting to order at 7:00 p.m., with the following members present:

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| Terry Costenbader, President | Jenny Y.C. Cheng, Solicitor |
| Kris W. Hoffner, Vice-President | Don J. Herrmann, Mayor |
| Richard L. Nothstein | Kevin Buck, Police Detective |
| Holly F. Hausman Sell | Autumn Canfield, Borough Manager |
| Andrew J. Hollywood | Kim Rodrigues, Recording Secretary |
| William A. Gallagher | |

Absent: Randolph Gursky

VISITORS

Jonathan Siller, Palmerton Municipal Authority; Jared Cebrosky, 445 Princeton Avenue; Nicole Nostrand and Josh Strehle, 552 Columbia Avenue; Drew Snowberger, TV-13 Cameramen; Terry Ahner, Times News.

PLEDGE OF ALLEGIANCE

HEARING OF VISITORS

None

RATIFICATION OF MINUTES

On motion by Richard Nothstein, second by Kris Hoffner and voice vote, Council approved the June 27, 2024 regular meeting minutes.

PETITIONS AND COMMUNICATIONS

President Costenbader announced that a summary of the petitions and communications is available for public inspection in the Borough Office in the form of a weekly mail log.

REPORTS OF VARIOUS COMMITTEES AND OFFICES

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|-----------------------------|---------------------------------|
| 1. Treasurer’s Report | 5. Moving Permit Report |
| 2. Zoning Officer Report | 6. Code Compliance Agent Report |
| 3. Police Department Report | 7. Street Supervisor Report |
| 4. Fire Chief Report | |

President Costenbader announced these are on file in the Borough Office for public inspection during regular business hours.

MANAGER’S REPORT

Autumn Canfield reported:

1. Reminder to residents of the government forum held the third Tuesday of each month from 5:30-6:30 at the Palmerton Library. This is an open place to ask questions of local government, and all are invited.

REPORTS OF STANDING COMMITTEES

FINANCE

Richard Nothstein had no report.

PUBLIC RELATIONS/BOROUGH CODE

Holly Sell reported:

1. A reminder to all residents the Borough is accepting letters of interest for the Property Maintenance Appeal Board. Please send or drop them off at the Borough office.

BUILDINGS/RECREATION

Andrew Hollywood reported:

1. On motion by Andrew Hollywood, second by Richard Nothstein and voice vote (Terry Costenbader abstained from the Pace-Makers request), Council approved the following use requests. The approvals are subject to scheduling and availability:

<u>Applicant</u>	<u>Facility</u>	<u>Purpose</u>
Palmerton Rifle/Pistol Club	Rifle Range	Firearms Classes
Pace Makers Association	Council Chambers	Monthly Meetings
Holiday Lighting Committee	Park	Christmas in the Park

2. On motion by Andrew Hollywood, second by Kris Hoffner and voice vote, Council authorized distribution of the Request for Proposal for the PMPA pool feasibility study.

PUBLIC SAFETY

Kris Hoffner reported:

1. On motion by Kris Hoffner, second by Richard Nothstein and voice vote, Council approved, retroactive, Kevin Buck as Officer in Charge on July 2 and July 3, 2024, and Brian White as Officer in Charge on July 4 and July 5, 2024.

2. On motion by Kris Hoffner, second by Richard Nothstein and voice vote, Council approved Kevin Buck as Officer in Charge on July 25 and July 26, 2024 as well as July 28 through August 2, 2024.
3. On motion by Kris Hoffner, second by Richard Nothstein and voice vote, Council approved, retroactive, the request for Fire Police assistance at the Carbon County Fair.

STREETS & SIDEWALKS

Holly Sell reported:

1. On motion by Holly Sell, second by Andrew Hollywood and voice vote, Council brought the Low Volume Pave bid for Alley H and J back on the table.
2. On motion by Holly Sell, second by Andrew Hollywood and voice vote, Council rejected the tabled Low Volume Pave bid for Alley H and J to correct specs.
3. On motion by Holly Sell, second by Richard Nothstein and voice vote, Council awarded Bruce George Paving and Excavating the new bid for the Low Volume Pave for Alley H and J at \$84,402.94.
4. On motion by Holly Sell, second by Andrew Hollywood and voice vote, Council approved a street opening permit for UGI for the Railroad Alley Project.

Council had concerns about tearing up the newly paved roadway, but UGI representative Johanna Herb confirmed the entire road, including a portion that was not recently paved, would be restored to its original condition.

SEWER/SOLID WASTE/WATER

William Gallagher had no report.

PERSONNEL

Terry Costenbader had no report.

DISPOSITION OF BILLS

On motion by Richard Nothstein, second by Holly Sell and voice vote, Council approved payment of the invoices and the check register as presented.

REPORT OF THE MAYOR

Don Herrmann reported:

1. Thank you to the Palmerton UVO for all the work they did with the new Vietnam Memorial in the park. Also, thank you for all the donations from private individuals and local businesses for the generous contributions that make this memorial a reality. It is a great way to honor our veterans and remember the 18 young men from Carbon County that lost their lives during the Vietnam War. A special thanks to Senator Argall, Commissioner Sofranko, Congresswoman Wild's office and Representative Heffley's office for attending the dedication ceremony.

2. Thank you to the Crusaders for a Cause group for their recent donation of battery-operated flares and secondary portable radios to the Palmerton Fire Police.
3. The National Night Out Event that will take place on Tuesday August 6th from 6-8PM in the park.

REPORT OF THE POLICE CHIEF

Kevin Buck reported:

1. National Night Out will be held on August 6, 2024, from 6-8:00 PM in the Borough Park.

OLD BUSINESS

1. Richard Nothstein thanked the Palmerton High School Football team for their help with putting up and taking down the American flags around the park. This was done twice, and they helped both times.

NEW BUSINESS

1. After a question from Don Herrmann about the status of the Third Street traffic signal, Autumn Canfield reported of a recent meeting with TELCO and advised the parts for the project have been ordered and the goal is to work through the winter and finish by July 2025.
2. On motion by Terry Costenbader, second by Richard Nothstein and voice vote, Council entered into an Executive Session at 7:18 p.m. to discuss personnel. On motion by Kris Hoffner, second by Holly Sell and voice vote, Council reconvened their regular meeting at 7:24 p.m.
3. William Gallagher extended a thank you to all involved in making the re-dedication of the Veterans monument a success.

ADJOURNMENT

On motion by Richard Nothstein, second by Holly Sell and voice vote, Council adjourned at 7:25 p.m.

Respectfully submitted,

Kimberly A. Rodrigues
Recording Secretary

Autumn Canfield
Borough Manager