

Borough of Palmerton

443 DELAWARE AVENUE
PALMERTON, PA 18071
610-826-2505
FAX 610-826-4386

APPLICATION FOR USE OF ROOM IN BOROUGH HALL

GROUP OR ORGANIZATION _____

LEADER OF GROUP OR ORGANIZATION _____

ROOM REQUESTED _____

DAY OF WEEK	TIME		DATES	
_____	From _____	To _____	From _____	To _____
_____	From _____	To _____	From _____	To _____
_____	From _____	To _____	From _____	To _____
_____	From _____	To _____	From _____	To _____
_____	From _____	To _____	From _____	To _____
_____	From _____	To _____	From _____	To _____
_____	From _____	To _____	From _____	To _____

WHAT TYPE OF ACTIVITY IS THIS REQUEST FOR: _____

APPROXIMATE NUMBER OF PEOPLE: _____

NAME OF PERSON APPLYING: _____

ADDRESS: _____

PHONE: _____

Rental Rates for Non-Resident* Groups:

Meeting Room - \$20/hr. Rifle Range - \$12/hr. Gym - \$25/hr.

A fee may be assessed if the facility is left in an unacceptable condition after the use period concludes (applies to both resident and non-resident groups).

*Roster of participants required for proof of residency

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

By participating as a volunteer for _____ on _____
Your organization Dates of Use

your organization agrees to indemnify Palmerton Borough and its employees and independent consultants from certain risks inherent participating in this activity. Specifically, your organization agrees to indemnify and hold Palmerton Borough harmless against and from any all losses, claims, damages or liabilities to which we may become subject and which are covered under your insurance policies. We shall not be indemnified to the extent of such loses, claims, damages, or liabilities resulting from our bad faith or gross negligence in the performance of our services.

_____ further agrees to indemnify, defend, and hold harmless
Your organization

Palmerton Borough, its officers, directors, agents and employees from and against any and all losses, claims, damages, expenses (including reasonable attorneys' fees), judgments, amounts, fines, and liabilities which we may become subject as a result of or in connection with this program, except to the extent caused by our bad faith or gross negligence in the performances of our services.

Date: _____

Signature: _____

Witness:

Date: _____

Signature: _____

MINIMUM INSURANCE REQUIREMENTS

GENERAL LIABILITY:

- EACH OCCURRENCE: \$ 1,000,000
- FIRE DAMAGE: \$ 1,000,000
- MEDICAL EXPENSE: \$ 10,000 (ANY ONE PERSON)
- PRODUCTS COMPLETED OPERATIONS: \$ 1,000,000
- GENERAL AGGREGATE: \$ 2,000,000

AUTOMOBILE INSURANCE (where applicable)

- FOR BODILY INJURY AND PROPERTY DAMAGE FOR NOT LESS THAN \$ 1,000,000
COMBINED SINGLE LIMIT (MUST COVER ANY AUTO INCLUDING HIRED AUTOS AND NON-OWNED AUTOS)

UMBRELLA OR EXCESS LIABILITY

- COVERAGE IN AMOUNTS NOT LESS THAN \$ 1,000,000 PER OCCURRENCE.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY COVERAGE

- A STATUTORY WORKERS COMPENSATION POLICY COVERING EMPLOYEES IN THE STATE OF PENNSYLVANIA

PALMERTON BOROUGH MUST BE LISTED AS ADDITIONAL INSURED

ALL POLICIES WILL BE WRITTEN WITH COMPANIES HAVING AN AM BEST'S RATING OF A-VIII OR BETTER AND WILL PROVIDE FOR 30 DAYS ADVANCE NOTICE OF CANCELLATION OR NON-RENEWAL TO OWNER. INSURANCE WILL BE PRIMARY AND NON-CONTRIBUTORY.